



**Please COMPLETE and fax with PURCHASE INVOICE to 909-595-1254**

<b>RMA # :</b>	<b>Date:</b>
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**Please Follow the Procedures for prompt RMA Processing.**  
 Any incomplete forms will result in delays of issuing and processing of your RMA request.

**RMA PROCEDURE (Please Read Carefully)**

1. Fax a Completed Form to RMA Department at the fax # above along with matching invoices. Incorrect Invoice #, no invoice #, or no copy of invoice will result delays in issuing RMA #.
2. Clear and specific description of problem must be given for each item.
3. RMA # must be clearly written on the shipping boxes. Without RMA number, the packages will be refused.
4. Shipping damage claims must be within 5 days. All other shipping damage claims will be refused.
5. Do not include in the shipment other than specified items approved on the RMA request form.
6. RMA # is valid for 15 days only. Promptly ship the RMA items.
7. The items must be packaged properly. All items must be with proper packaging material similar to original packaging. Any items not with proper packaging material will automatically void the warranty.
8. Any damaged items (regardless of severity) will void the warranty.
9. RMA for Credit will be charged appropriate restocking fees as applicable. Please refer to Warranty Policy.

Company Name: \_\_\_\_\_ Phone #: \_\_\_\_\_  
 Contact: \_\_\_\_\_ Fax #: \_\_\_\_\_  
 Shipping Address: \_\_\_\_\_

Item #	Serial #	Quantity	Reason for RMA	Invoice Date	Invoice #
1					
2					
3					
4					
5					
6					
7					
8					

PC USA Use Only

Total _____ pieces	Received on _____ via _____	Returned on _____ via _____	
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